

TONBRIDGE & MALLING BOROUGH COUNCIL

LEISURE and ARTS ADVISORY BOARD

20 May 2008

Report of the Chief Leisure Officer

Part 1- Public

Matters for Information

1 CAPITAL PLAN PROGRESS REPORT

Summary

This report advises Members of progress with schemes contained in the Leisure Services section of the Capital Plan.

1.1 Introduction

1.1.1 There are a number of Leisure schemes included in the Council's Capital Plan, and it is important that progress is kept under regular review. An update is attached at **[Annex 1]**. Members will note that a significant number of schemes are now completed, and external funding has been secured for a number of projects.

1.2 Legal Implications

1.2.1 None.

1.3 Financial and Value for Money Considerations

1.3.1 A number of the schemes within the Capital Plan represent significant levels of investment. The Council's Financial Procedure and Contract Procedure Rules are adhered to in all cases, and projects are delivered and monitored in close liaison with the Director of Finance and the Central Services Director.

1.4 Risk Assessment

1.4.1 The delivery of projects within the Capital Plan is identified within relevant operational risk registers. A number of existing controls are in place to help deliver projects in accordance with the design brief, on timescale and within budget. These controls include the preparation of design briefs, use of consultant teams where applicable, compliance with Contract & Financial Procedure Rules, an officer study team approach, and regular reports to Management Team and Members.

1.5 Policy Considerations

1.5.1 Healthy Lifestyles, Asset Management, Young People, Procurement, Community, Crime & Disorder Reduction.

Background papers:

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Nil

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Chief Leisure Officer